



**Supplemental Student Conduct
Code related to COVID-19
Health Measures**

OVERVIEW

It is essential that our community members adhere to the expectations of the Hendrix Community Commitment and related health measures as we work together to keep our community safe. The following information is provided as a supplement to our student handbook and outlines the College's approach to violations of these health policies. Violations of these policies by students will be resolved through the Dean of Students office. In addition to these policies, student athletes are responsible for adhering to policies outlined by the athletic department. Violations of policies by staff or faculty members will be resolved through supervisors in conjunction with our HR department.

HEARING PROCESS

Alleged violations of the College's Community Commitment and related health measures will be referred to the Dean of Students office for review. Given the potential impact on our community, the College reserves the right to limit student access to campus (imposition of remote learning, limited access to buildings or programs) during an investigation into alleged violations of the Hendrix Community Commitment or related College health measures. If a student accepts responsibility, or is found responsible, for violations of our policies, they are subject to the sanctions as outlined in this document. These sanctions include:

- Warning
- Conduct Probation
- Parent Notification
- Fines for failure to comply
- Required additional COVID testing (at cost to student)
- Requirement to isolate or quarantine
- Requirement to move to remote learning
- Suspension
- Expulsion

The College has established recommended minimal sanctions for students who violate these policies.

Potential charges for violations of our Community Commitment and health safety measures are divided into two categories: Procedural Violations and High Risk Violations.

CONDUCT CHARGES FOR PROCEDURAL VIOLATIONS OF COMMUNITY COMMITMENT POLICIES

Procedural Violations include (but are not limited to):

- Failure to wear a mask as required by the Community Commitment
- Improper wearing of masks
- Failure to meet social distancing guidelines
- Theft, tampering or vandalizing health safety equipment
- Failure to Comply - Not responding to a request to correct social distance or mask violation
- Violation of our Guest policies
- Failure to complete COVID testing as required
- Exceeding posted capacity of a campus meeting space

Recommended minimum sanctions:

If a student is found responsible for a violation of these procedural policies, the hearing officer is expected to apply the following recommended sanctions. At the discretion of the hearing officer, in coordination with our testing coordinator, students may also be required to complete additional COVID testing (at cost to the student).

First offense – conduct warning, \$75 fine for failure to comply.

Second offense – conduct probation, \$150 fine for failure to comply.

Third offense – student is required to move off campus and transition to remote learning. Student is not permitted on campus for any reason for the remainder of the semester.

Additional offenses will be referred to the College Conduct Council for consideration of suspension or expulsion.

All fine proceeds will be directed to the Guthrie Fund in support of students in need.

CONDUCT CHARGES FOR HIGH RISK VIOLATIONS OF COMMUNITY COMMITMENT POLICIES

High Risk Violations include (but are not limited to):

- Failure to follow Quarantine or Isolation protocols
- Hosting an event that does not meet Social Distance and Community Commitment expectations
- Providing false information about COVID exposure risk to College officials
- Failure to disclose COVID exposure information that puts our campus at risk of exposure
- Participating in high risk COVID activities off campus

Recommended minimal sanctions:

Students whose participation in high-risk activities place our community at health risk are subject to the College's highest level of sanctions. If a student is charged with an alleged violation of these policies, the College reserves the right to temporarily remove from College housing and/or restrict student access to campus until the hearing process has concluded.

The recommended minimum sanction for students found responsible for high-risk activity violations is the removal from campus housing and a required move to remote learning. Egregious or repeated violations of these policies will be referred to the College Conduct Council for consideration of suspension or expulsion.

ADDITIONAL INFORMATION ABOUT POLICIES

- Face Coverings
- Physical Distancing
- Quarantining & Isolation Housing
- Guests
- On Campus Gatherings
- Off-Campus Conduct
- Reporting Non-compliance

FACE COVERINGS

1. Face coverings should cover both nose and mouth.
2. Appropriate face coverings are required indoors at all times unless:
 - a. A student is in his/her assigned residence with only a roommate(s) or apartment-mate(s) present (suitemates are not exempt from the face-covering requirement); or
 - b. A student is seated in a space not used for residential or classroom purposes and is actively dining.
 - c. A student is working alone in an office, laboratory, or other confined space.
3. Appropriate face coverings are required outdoors when physical distancing may not be consistently maintained (see “Physical Distancing”).
4. Appropriate face coverings are required when traveling in vehicles with others.

PHYSICAL DISTANCING

1. A minimum of 6 feet of physical distance between individuals is required at all times unless a student is:
 - a. Passing through an indoor space that does not allow for physical distancing;
 - b. Riding with other students in a vehicle;
 - c. Occupying his/her personal residence with only a roommate(s) or apartment-mate(s) present (no exception is made for suitemates); or
 - d. Outdoors.
2. For the exceptions in Item 1, a student must wear a facial covering unless he/she is occupying his/her assigned residence with only a roommate(s) or apartment-mate(s) present. See “Facial Coverings” for more information.
3. A student is presumed to have maintained physical distance if appropriately seated in a space - including but not limited to classrooms, dining facilities, and other areas designated by the College as physically distanced.
4. Community members need to adhere to posted room capacities and building flow procedures.

QUARANTINE & ISOLATION HOUSING

1. Students who test positive for COVID will be required to move to isolation housing. Students in apartment spaces are permitted to isolate in place.
2. Students who are close contacts with COVID cases will be required to move to quarantine housing. Students living in apartments are permitted to quarantine in place.
3. Students must follow procedures as outlined and may not leave the quarantine or isolation space until notified of permission by the Hendrix College Testing and Tracing Coordinator.
4. Upon notification of quarantine/isolation clearance, students are expected to remove belongings from temporary assignment and return temporary keys to the Res Life office within 24 hours.

GUESTS

1. Except for limited College events/activities, the campus buildings are closed to the public, including remote learner students, alumni, and individuals not associated with Hendrix College.
 - a. Non-College guests are not permitted in campus buildings.
 - b. Students may not invite the public onto campus except for those providing temporary transportation (Uber, Lyft, etc.) or dining services (Door Dash, Grub Hub, etc.) services. All other health measure policies regarding face coverings, physical distancing, etc., are required in such circumstances.

- c. Regardless of this exception, no members of the general public are allowed in the residence halls or academic spaces.
2. Family members may come to campus but are not allowed inside College buildings except as permitted by Housing & Residence Life for move-in and move-out. Family members must follow face-covering and physical distancing requirements while on campus.

ON-CAMPUS GATHERINGS

1. Outside on-campus gatherings may not exceed 25 individuals (with social distancing measures in place) without prior approval of the Office of Student Activities.
2. Residential gatherings will be restricted to 6 people in apartments and 4 in traditional residence hall rooms. Refer to the Community Commitment for distancing and masking requirements.
3. Alcohol is not permitted in the traditional halls, regardless of age. Students are expected to adhere to alcohol and drug policies outlined in the Student Handbook; those who violate these policies will face sanctions in addition to the Community Commitment violation sanctions.

OFF-CAMPUS CONDUCT

1. Students may not engage in high-risk activities off-campus.
 - a. High-risk activities include, but are not limited to: bar crawls, gatherings, parties, and off-campus activities that do not adhere to our Community Commitment guidelines.
 - b. In determining whether an activity is a high risk, Hendrix College will consider factors such as but not limited to: the number of individual students involved, the density of individuals regardless of College affiliation, and the non-use of protective COVID measures by students involved.

REPORTING NON-COMPLIANCE

Following the Hendrix Community Commitment is everyone's responsibility. If you observe someone being non-compliant (not social distancing, improper mask coverage), please remind them of our community expectations. If they do not comply, please contact one of the following offices to complete a report. The ultimate goal is to keep our community safe, and we can all do our part by adhering to our Community Commitment.

Individuals may make a report as follows:

Violation Type	Office	Phone Number
Student violation in an academic building	Assistant Dean of Students	501-450-1296
Student violation in campus housing	Assistant Dean of Students	501-450-1296
Student violation in other buildings or outdoors	Assistant Dean of Students	501-450-1296
Faculty/Staff Violation	Human Resources	501-450-1415
Visitor/Guest or After Hours Violation	Hendrix Public Safety	501-450-7711

Retaliation for filing a report is strictly prohibited and will result in immediate and escalated conduct action. Anonymous reports will limit the College's ability to take any action; consequently, the College will grant anonymity to reporters who self-identify but do not wish their identity to be known to the offending party.